



# La Cima Elementary Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday August 17, 2016 at 6:00 PM

#### **Location**

La Cima Charter School 800 Gates Avenue

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#### **Board Members Present**

A. Edwards, J. Friedberg, K. Mobley, L. Joffe, L. Stephenson, M. Francois, N. Booth

#### **Board Members Absent**

#### **Non Voting Members Present**

N. Yahya, T. Phillips

#### **Guests Present**

A. Hageb, E. Bazile, N. Brinson, T. Jones

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### **I. Opening Items**

#### **A.Record Attendance and Guests**

#### **B.Call the Meeting to Order**

N. Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Aug 17, 2016 @ 6:00 PM at La Cima Charter School 800 Gates Avenue.

#### **C.Approve Minutes**

N. Booth made a motion to approve minutes from the Board Meeting on 07-27-16.  
K. Mobley seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **II. Executive Director Report**

### **A.ED Report**

Tara P. discussed modules form Graduate School and the application of it to La Cima's leadership team.

Tara P. discussed the State Exam

- ELA and Math results
- Next steps
- Leadership and Teacher Transition

A. Edwards arrived late.

## **III. Academic**

### **A.NYS Test Scores**

Tara P. discussed strategies on improving ELA and Math scores  
Research is being done to consider external coaching for teachers

## **IV. Finance & Audit**

### **A.Audit Update**

Adel H. stated that the full audit will be next week.

## **V. Executive**

### **A.CEO Assessments**

Nakia B. discussed the ED Evaluation and changes to the internal surveys regarding the Executive Director.

Nakia B. discussed preparation work for the Executive Director Evaluation for 2016-2017

### **B.Board PD**

Benjamin and Young, LLC discussed Board Development for La Cima.

- Executive Coaching
- Communication/Conflict Resolution Workshop
- Charter School Governance

Nakia B. made a motion to accept Benjamin and Young Board Development Workshop, it was 2nd by Atiba E.

## **VI. Governance**

### **A.Team Handbook Revision**

L. Stephenson made a motion to "The employee may take any grievance to the Board of Trustees."

N. Booth seconded the motion.

The board **VOTED** to approve the motion.

### **B.Board Assessments**

**C.Calendar**

Nakia B. updated the Board on the Calendar Dates  
Eddie B. was assigned the task of securing dates for the Board's Performance Development

**VII. Closing Items****A.Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
N. Booth