

APPROVED



La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Wednesday December 12, 2018 at 6:00 PM

Location

Think Tank, 570 Hancock Street

Trustees Present

A. Edwards, D. Mack-Glasgow, E. Bazile, L. Joffe, L. Stephenson, N. Yahya, R. McGill Jr, T. Mitchell, Z. Heller

Trustees Absent

J. Swayne, S. Schaefer

Trustees Arrived Late

D. Mack-Glasgow, T. Mitchell

Guests Present

A. Hageb, G. Saint-Ange

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Dec 12, 2018 @ 6:15 PM at Think Tank, 570 Hancock Street.

C. Board member pitch

D. Approve Minutes

L. Joffe made a motion to approve minutes from the Special Board Meeting on 11-04-18.

Z. Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Minutes Nov. 28, 2018

L. Joffe made a motion to approve minutes from the Board Meeting on 11-28-18.

R. McGill Jr seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. State of the School

A. Board Chair Update

Prepare for January committee meetings

B. Executive Director State of the School

GSA discuss her November deep dive covering:

Enrollment Over Time

17-18 Student Recruitment Inputs

17-18 Student Recruitment Outcomes

17-18 Lessons Learned

2018-2019 Recruitment Efforts

Application Comparison between 17-18 to 18-19

17-18 Strategy Yield

18-19 Strategy Yield to date

Progress toward goal tracking

Enrollment Adjustments

Enrollment Best Practices

D. Mack-Glasgow arrived late.

III. Strategic Discussion

A. Recruitment deep dive

GSA discussed enrollment process and strategies to secure more students for 2018-2019.

- Lessons Learned
- Recruitment Efforts
 - Defined recruitment goal anchored in high yield results
 - Tracking our progress
 - Leverage high yield application strategies
 - Adjusting Enrollment Chart

T. Mitchell arrived late.

IV. Committee Updates

A. Academic

B. Governance

Bylaws will be reviewed in January 2019

C. Finance

No updates

D. Development

No updates

E. Follow up items for next month

Enrollment budget questions from last season vs this season
How many students were lost between August and Dec. 2018
Prior notes were discussed by R. McGill Jr to remind board members of prior commitments and projects

F. Board Member survey

V. Executive Session

A. Executive Session

GSA discussed school concern regarding parent issue.
GSA discussed restructuring options

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

L. Stephenson

L. Joffe made a motion to adjourn the meeting.

N. Yahya seconded the motion.

The board **VOTED** unanimously to approve the motion.