

# La Cima Elementary Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday February 17, 2016 at 6:00 PM

#### **Location**

La Cima Charter School

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#### **Board Members Present**

A. Edwards, J. Friedberg, L. Joffe, L. Stephenson, N. Booth

#### **Board Members Absent**

#### **Non Voting Members Present**

T. Phillips

#### **Guests Present**

A. Hageb, C. Cavaliere, K. Mobley, M. Francois, Nisa Brinson, Norah Yahya, T. Jones

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### **I. Opening Items**

#### **A.Record Attendance and Guests**

#### **B.Call the Meeting to Order**

N. Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Feb 17, 2016 @ 6:00 PM at La Cima Charter School.

#### **C.Approve Minutes**

N. Booth made a motion to approve minutes from the Board Meeting on 01-26-16.  
A. Edwards seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **II. Academic Committee**

#### **A.Board Visit**

L. Joffe arrived late.  
T. Philips discussed the Academic Committee Visit Agenda draft for the upcoming board visit to the school.

### **III. Finance Committee**

#### **A.Financial Report January 2016 YTD**

A. Edwards presented the January 2016 YTD financial report.

N. Booth made a motion to approve the January 2016 YTD financial report.

L. Stephenson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **IV. Executive Director Report**

##### **A.Monthly Report**

T. Phillips provided an update on staffing, enrollment and discussed disciplinary data.

##### **B.Renewal Site Visit Report**

T. Phillips provided an overview of the preliminary feedback from the state visit in October 2015. The authorizers are expected to make a recommendation later in the spring.

##### **C.Organizational Growth Task Force**

T. Phillips discussed the formation of a special task force to assess potential growth opportunities for La Cima. The committee will consist of two trustees in addition to the board chair, senior leadership, staff member and an external stakeholder. The committee will be finalized in March 2016.

#### **V. Executive Committee**

##### **A.Board Goals SY 15-16**

N. Booth discussed board goals for 2015-2016 which will be entered into BoardOnTrack for tracking and reporting purposes.

#### **VI. Closing Items**

##### **A.Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
L. Stephenson