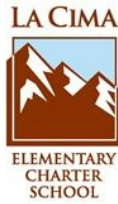


APPROVED



# La Cima Elementary Charter School

## Minutes

### January Board Meeting

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**Date and Time**

Wednesday January 17, 2018 at 6:00 PM

**Location**

La Cima, 800 Gates Avenue, Brooklyn

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**Trustees Present**

D. Mack-Glasgow, E. Bazile, L. Joffe, L. Stephenson, M. Francois, N. Yahya, Z. Heller

**Trustees Absent**

A. Edwards

**Ex-Officio Members Present**

T. Phillips

**Non Voting Members Present**

T. Phillips

**Guests Present**

A. Hageb, Aurdry Lawrence, Aviann Lawrence, Erika Byers, F. Turturiello, Jovana Fisher, Katy, Kim Spiepey Hunter, N. Brinson, R. McGill Jr, S. Schaefer, Sornell Murell, T. Jones

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**I. Opening Items****A. Record Attendance and Guests**

Marvin Francois and Norah Yahya were late

**B. Call the Meeting to Order**

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Jan 17, 2018 @ 6:00 PM at La Cima, 800 Gates Avenue, Brooklyn.

### **C. Approve Minutes**

L. Joffe made a motion to approve minutes from the December Board Meeting on 12-20-17.

E. Bazile seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director Monthly Report**

### **A. Executive Director Monthly Report**

T. Philip discussed the following:

Disciplinary Data - no out of school suspensions in Dec. 2018

Strategic Plan - 3 year development plan, HR process and systems implementation and ensure successful transition of the organizational leader

Family Engagement - CETA had 10 families in attendance, 2 families involved in the Black History month project slated for Feb. 28, 2018, Follow up on former Snack Store, Family Sex Ed, and LaCima Cinema featuring the Wiz.

5K Fundraiser update for June 2nd 9:00 am to 12:00 pm

Science Teacher enrichment program - families informed at the CETA meeting

### **B. Science update**

Science Enrichment program started 1/18/2018. Families were informed at the CETA meeting

## **III. Finance & Development**

### **A. Development Committee Update**

T. Philips discussed revenue distribution, fundraising goals and individual donors S. Schaefer and Z. Heller discussed the crowd funding campaign project plan with a goal of \$10,000, 30 day time line to be launch by March 2018. We expect 100% participation from the Board.

E. Bazil discussed examples of what other schools did as a crowd funding activities.

### **B. December Financials**

M. Francois made a motion to approve the Dec. financials.

N. Yahya seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Finance Committee Update**

## **IV. Academic**

### **A. Academic Committee Update**

N. Yahya discussed the pending site visit at Excellence and requested support from other Board members regarding the Knowledge Enhancement Articles to be shared

**B. IA1 Data Presentation**

T. Philips discussed Summative and Formative assessments given to the students and other predictive exams..during the Question and Answer section, T. Philip discussed steps to help students prepare for the State Exams. (Literacy Consultant added and the math coach status was changed from part time to full time).

**V. Governance**

**A. Governance Committee Update**

**B. FOIL Policy**

L. Joffe made a motion to approve the FOIL policy.

L. Stephenson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. House Selection and Board Book**

**VI. Executive**

**A. Executive Committee update**

**B. Austin Charter Conference**

**VII. Executive Session**

**A. Executive Session**

Board Scheduling, Feb. 22, 2018 at 6:30 PM

Search Committee Update

Executive Committee Update

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

L. Stephenson

L. Joffe made a motion to adjourn the meeting.

L. Stephenson seconded the motion.

The board **VOTED** unanimously to approve the motion.