

# La Cima Elementary Charter School

## Minutes

### January Board Meeting

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#### Date and Time

Wednesday January 22, 2020 at 6:30 PM

#### Location

Think Tank (570 Hancock Street Brooklyn, NY 11233)

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#### Trustees Present

A. Edwards, D. Mack-Glasgow (remote), J. Swayne, L. Joffe, L. Stephenson, R. McGill Jr, T. Mitchell

#### Trustees Absent

N. Yahya, Z. Heller

#### Trustees Arrived Late

R. McGill Jr, T. Mitchell

#### Guests Present

A. Hageb, Amira Bolton, Capri Tennis, G. Saint-Ange, Letta Belle, Robyn Milliner-Johnson, Tanya St. Julien

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

A. Edwards called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Jan 22, 2020 @ 6:31 PM at Think Tank (570 Hancock Street Brooklyn, NY 11233).

A. Edwards made a motion to call the meeting to order.

L. Stephenson seconded the motion.

The board **VOTED** to approve the motion.

#### C. Approve Minutes

A. Edwards made a motion to approve the minutes from December Board Meeting on 12-15-19.

R. McGill Jr seconded the motion.

The board **VOTED** to approve the motion.

### II. Public Portion

#### A. Public Comments

No public comments at this time.

### III. Updates

#### A. Interim Board Chair Update

- A. Edwards will step down as the Interim Board Chair and L. Joffe will resume her role as the Board Chair in Feb 2020
- R. McGill Jr arrived late.

#### B. Executive Director Update

G. Saint-Ange discussed:

- Operational Soundness
  - Operational Audit Process
- Academic Data
  - Proficiency Prediction Assessments
  - We are looking at a 10% difference in average regarding improvements in the scores
- Student Enrollment
  - Could be improved, most of the students are discharged due to the family moving out of state or in another area.
  - We established an Enrollment Working Group to help with student enrollment
- Teacher Org. Chart
- Feb. School Events
  - Feb. 10th Musical Experience
  - Feb. 12th West African Dance and Drumming
  - Feb. 26th Board meeting at school site
  - Feb. 27th Black History month celebration

T. Mitchell arrived late.

### IV. Committee Updates

#### A. Academic Committee

#### B. Finance Committee

- R. McGill discussed the finance for January forecast payroll impacted our fiscal in the affirmative for the current month.
- R. McGill Jr made a motion to approve the January finance.
- A. Edwards seconded the motion.
- The board **VOTED** to approve the motion.

#### C. 403-B Vesting Schedule starting in 2020-21 [Discussion and Votes

Discussion to be had for Feb. meeting.

#### D. Governance Committee

- J. Swayne discussed the new candidate and a potential survey on board member status. L. Stephenson informed everyone that the Governance Committee documents were uploaded in Board on Track.

#### E. Board Candidate Vote-- Tanya St. Julien

- J. Swayne made a motion to accept Tanya St. Julien as a new board member.
- R. McGill Jr seconded the motion.
- The board **VOTED** to approve the motion.

**F. Executive Committee**

A. Edwards made a motion to to move to exec. session to discuss personnel matters.

R. McGill Jr seconded the motion.

The board **VOTED** to approve the motion.

Nothing to be discussed

**V. Closing Items**

**A. Adjourn Meeting**

R. McGill Jr made a motion to adjourn the meeting.

A. Edwards seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

L. Stephenson