

APPROVED

# La Cima Elementary Charter School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday January 20, 2021 at 6:30 PM

#### Location

Join Zoom Meeting

[https://us02web.zoom.us/j/3572871210?](https://us02web.zoom.us/j/3572871210?pwd=bDVEYlJsMmNYOTE0Mi9jSG9ZT0V6QT09)

[pwd=bDVEYlJsMmNYOTE0Mi9jSG9ZT0V6QT09](https://us02web.zoom.us/j/3572871210?pwd=bDVEYlJsMmNYOTE0Mi9jSG9ZT0V6QT09)

Meeting ID: 357 287 1210

Passcode: 906580

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#### Trustees Present

D. Rasheed (remote), J. Swayne Njuguna (remote), K. Briggs (remote), L. Joffe (remote), L. Stephenson (remote), N. Carroll (remote), N. Yahya (remote), T. Mitchell (remote), Z. Heller (remote)

#### Trustees Absent

D. Mack-Glasgow

#### Guests Present

A. Hageb, Capri Tennis, Darlene Alvarez, G. Saint-Ange, Letta Belle

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

L. Joffe called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Jan 20, 2021 at 6:30 PM.

#### C. Approve Minutes

L. Joffe made a motion to approve the minutes from Board Meeting on 12-16-20. Z. Heller seconded the motion. The board **VOTED** to approve the motion.

### II. Public Portion

#### A. Public Comments

No public discussions were available

### III. Updates

**A. Board Chair Update**

L. Joffe made a motion to approve the BoostEd contract.  
N. Yahya seconded the motion.  
The board **VOTED** to approve the motion.

**B. Executive Director Update**

G. Saint-Ange discussed the transition of Adel Hageb (CFO) moving on from LaCima and the start of BoostEd Finance to manage LaCima's financial services.

**IV. Committee Updates**

**A. Academic Committee**

No informational update was presented by the Academic Committee Chair

**B. Finance Committee**

Adel discussed the Dec. 2020 financials with the Board.  
L. Joffe made a motion to approve the Dec. 2020 financials.  
N. Yahya seconded the motion.  
The board **VOTED** to approve the motion.  
L. Joffe made a motion to approve the PPP loan.  
N. Yahya seconded the motion.  
The board **VOTED** to approve the motion.

**C. Governance Committee**

L. Joffe made a motion to approve the Data Privacy and Vendor Data Privacy.  
Z. Heller seconded the motion.  
The board **VOTED** to approve the motion.

**D. Executive Committee**

Board of Elections was held, the new officers are:  
Board Chair - Kristen Briggs  
Vice Board Chair - Norah Yahya  
Treasure - Lenworth Stephenson  
Secretary - No one selected as of yet

**V. Executive Session**

**A. Executive Session**

The Board discussed the Executive Director job description. A special meeting will be established to vote on the Executive Director job description changes.

**VI. Closing Items**

**A. Follow-Up Items**

**B. Adjourn Meeting**

L. Joffe made a motion to adjourn the meeting.  
L. Stephenson seconded the motion.  
The board **VOTED** to approve the motion.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

L. Stephenson