

Minutes

La Cima Elementary Charter School

Board Meeting

Wednesday Jun 10, 2015 @ 6:00 PM at La Cima Charter School

Board Members Present

Gordon Watson, Heather Caudill, Lucy Joffe, Mike Guinan, Nakia Booth

Board Members Absent

Byron Young

Ex officio Members Present

Tara Phillips

Guests Present

Adel Hageb, Brandon Clark, Christiana Cavaliere, Monique Lowery

I. Opening Items

Call the Meeting to Order

Nakia Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Jun 10, 2015 @ 6:09 PM at La Cima Charter School.

Approve Minutes

N. Booth made a motion to approve minutes from the Board Meeting on 05-13-15.

Mike Guinan seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Officer's Reports

Treasurer's Report: May 2015 YTD Financial Report

G. Watson made a motion to to approve the financials for May 2015.

Mike Guinan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Chair's Report

III. Executive Director Report

ED Report - June 2015

ED shared the report and highlighted that the website will be redesigned this summer. In addition, recruitment is low for Kindergarten. The school-based team is exploring options to increase recruitment. Key successes this spring include Excellence in Wellness Award, Spring in the Stuy, and continued work with Les Nubians.

Charter Renewal Goals Update

ED shared draft charter renewal goals as discussed by the academic committee. The document will be revised based on feedback and presented to the academic committee in July.

IV. Governance Committee

Governance Committee Priority Update

Bylaws Revisions

H. Caudill made a motion to approve the revised bylaws for 2015-2016 school year.

Lucy Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

Trustee Resignation: Byron Young

H. Caudill made a motion to accept the resignation of Byron Young.

Mike Guinan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Board Composition & Recruitment Update

V. Finance Committee

2015-16 Budget (Final)

G. Watson made a motion to approve the budget for the 2015 -2016 school year.

Mike Guinan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Fiscal Manual Changes

G. Watson made a motion to approve the changes to the financial policies for 2015 - 2016.

Mike Guinan seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Executive Committee

ED Evaluation Task Force Update

Staff surveys were disseminated. Board and external stakeholder surveys will be disseminated in late June and early July.

VII. Executive Session

ED Compensation Adjustment

G. Watson made a motion to to approve the salary adjustment for the Executive Director position.

Mike Guinan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Board Chair Update with Tara Phillips

VIII. Closing Items

Adjourn Meeting

H. Caudill made a motion to adjourn the meeting.

Lucy Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:14 pm.

Respectfully Submitted,
Heather Caudill