

La Cima Elementary Charter School

**Minutes**

Board Meeting

**Date and Time**

Wednesday June 22, 2016 at 6:00 PM

# Location

La Cima Charter School

# Board Members Present

A. Edwards, J. Friedberg, K. Mobley (remote), L. Joffe, L. Stephenson, M. Francois, N. Booth

**Board Members Absent**

**Non Voting Members Present**

T. Phillips

# Guests Present

C. Cavaliere, N. Yahya

# Opening Items

**A.Record Attendance and Guests** Marvin Francois arrived at 6:15pm

## B.Call the Meeting to Order

N. Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Jun 22, 2016 @ 6:00 PM at La Cima Charter School.

## C.Approve Minutes

N. Booth made a motion to approve minutes from the Board Meeting on 05-18-16.

A. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

# Executive Director Report

## A.ED Monthly Report

T. Phillips discussed staff retention, discipline data, new office for Operational and Executive team, Principal transition, and Board support.

# Finance & Audit

## A.Financial Report May 2016 YTD

A. Edwards discussed Administrative Expenses, Company Benefits, Professional Service Expense and Full Year Projections.

N. Booth made a motion to approve the Finance and Audit report.

L. Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

## B.Budget SY 2016-2017

A. Edwards discussed the Benefits expense reduction, Facility, Paris School trip and the overall budget for next year.

N. Booth made a motion to approve the 2016-2017 budget.

1. Joffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C.Investment Update**

1. Francois discussed LaCima's investment portfolio.

# Academic

## A.Academic Committee Update

Lucy discussed La Cima's learning support plan, portfolio-based learning program across grades, and identify priortity areas for academic investments. N. Yahya arrived late.

**B.Academic Committee Visit Recap**

# Executive

## A.ED Evaluations

N. Booth made a motion to approve the E.D. Performance Evaluation and bonus layout it was 2nd by L. Stephenson. The motion was approved.

## B.Trustee Meetings Qtr 1

N. Booth made a motion to approve the 1st quarter dates.

L. Stephenson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## C.Board Secretary

N. Booth discussed having an intern be the Board Secretary.

**VI. Closing Items A.Adjourn Meeting** There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

L. Stephenson