



La Cima Elementary Charter School

Minutes

Board Meeting

Date and Time

Tuesday March 15, 2016 at 6:00 PM

Location

La Cima Charter School

Board Members Present

A. Edwards, J. Friedberg, K. Mobley, L. Joffe, L. Stephenson, N. Booth

Board Members Absent

Non Voting Members Present

T. Phillips

Guests Present

A. Hageb, Kwame Miller, M. Francois, T. Jones

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

N. Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Tuesday Mar 15, 2016 @ 6:11 PM at La Cima Charter School.

C. Approve Minutes

M. Francois arrived late.

N. Booth made a motion to approve minutes from the Board Meeting on 02-17-16.

K. Mobley seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director Report

A.ED Monthly Report

Tara P. presented on Staffing update, Re-enrollment, New Marketing materials for LaCima

B.Organizational Growth Task Force

Discussed preparations, and stake holders

III. Executive

A.ED Performance Evaluation

Lenworth Stephenson discussed the new performance Evaluation for the Executive Director.

IV. Finance & Audit

A.Financial Report February 2016 YTD

A. Hageb presented on the Financial report
N. Booth made a motion to approve the February YTD Financial Report.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.
A. Edwards arrived late.

B.Draft Budget SY '16-'17

Adel H. discussed the draft budget.

V. Governance

A.School Discipline Policy Review

Tara P. discussed the LaCima's Code of Conduct and Complaint policy and the need for it to be revised.
L. Stephenson made a motion to approve the changes to the Code of Conduct, pending the approval of our attorney.
L. Joffe seconded the motion.
The board **VOTED** unanimously to approve the motion.
L. Stephenson made a motion to approve the revised Complaint Policy.
N. Booth seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.Board Matrix & Committee Update

Nakia B. discussed the Board Matrix...each Board Member is required to review the document and make changes as needed.

C.Family Survey 2016 Update

Nakia B. discussed the Family Survey with the Board. The Board have been tasked with reviewing the survey and discuss changes at the next meeting in April.

VI. Other Business

A.Board PD

Nakia B. and Tara P. discussed the Board Members opportunities to partake in Professional Studies/Development.

VII. Closing Items**A.Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,
N. Booth