

# Minutes

## La Cima Elementary Charter School

### Board Meeting

Wednesday Nov 12, 2014 @ 11:00 AM at La Cima

#### **Board Members Present**

Byron Young, Gordon Watson, Heather Caudill, Lucy Joffe, Mike Guinan, Nakia Booth

#### **Board Members Absent**

Jason Rapp

#### **Ex officio Members Present**

Adel Hageb, Christiana Cavaliere, Monique Lowery, Tara Phillips

#### **Guests Present**

Dermoth Mattison

## I. Opening Items

#### **Call the Meeting to Order**

Nakia Booth called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Nov 12, 2014 @ 11:15 AM at La Cima.

#### **Approve Minutes**

Minutes for October meeting will be approved in the December 2014 meeting.

## II. Leader

#### **Executive Director's Monthly Report**

ED presented the monthly report and updated the Board on upcoming deadlines.

#### **Middle School Due Diligence Update**

#### **National Schools of Character Award Update**

#### **Taproot Grant**

Board discussed benefits of Taproot grant for website redesign or marketing materials.

## III. Finance & Audit

#### **October YTD Financial Report**

Director of Finance and Operations/Member of the Finance Committee presented the monthly financials for October YTD.

G. Watson made a motion to approve monthly financials.

Heather Caudill seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IV. Governance

#### **Code of Conduct**

Board discussed current Code of Conduct and will review and make modifications by December.

#### **Nomination of Board Secretary and Governance Committee Chair**

Board decided to table the remainder of the items on the agenda until the committees have been reorganized in

December due to our recent Board membership transitions. These items will then be the focus of the new Governance Committee.

## **Board Matrix, Recruiting, Trustee Job Description**

### **Social Media Policy**

#### **V. Academic**

##### **School Visit**

Academic Committee Chair led a discussion about the school visit on November 12th from 8am to 11am. The discussion focused on takeaways and next steps for school based team. The committee will plan another visit in the next semester.

#### **VI. Leader Support And Eval**

##### **Status of Leader Support and Evaluation Process**

Co-chair of the school leader evaluation team updated the board on the progress to date.

#### **VII. Closing Items**

##### **Adjourn Meeting**

M. Guinan made a motion to adjourn the meeting.

Gordon Watson seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 01:00 pm.

Respectfully Submitted,  
Nakia Booth