

La Cima Elementary Charter School

Minutes

November Board Meeting

Date and Time

Wednesday November 20, 2019 at 6:30 PM

Location

570 Hancock street, Brooklyn, NY 11233

Trustees Present

A. Edwards, D. Mack-Glasgow, J. Swayne, L. Stephenson, R. McGill Jr, T. Mitchell, Z. Heller

Trustees Absent

N. Yahya

Trustees Arrived Late

T. Mitchell

Guests Present

Amira Bolton, Ben Feit, G. Saint-Ange, Jordan Grant, Letta Belle, Robyn Milliner'Johnson

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Edwards called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Nov 20, 2019 @ 6:30 PM at 570 Hancock street, Brooklyn, NY 11233.

C. Approve Minutes

A. Edwards made a motion to approve minutes from the October Board Meeting on 10-23-19
October Board Meeting on 10-23-19.

L. Stephenson seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Updates

A. Interim Board Chair Update

B. Executive Director Update

GSA discussed the Student Enrollment plan and reviewed Operational Soundness. We are over staffed in Operations, this department will be under review for alignment.

GSA discussed the NYC DOE Survey Results and La Cima academic impact. GSA and L. Belle discussed student attendance and challenges around the subject; as well as actions taken to correct the problem.

GSA established an enrollment working group comprised of one Board Member and other volunteers

GSA indicated that LaCima only has one vacancy.

GSA discussed the school events for the remainder of the year.
T. Mitchell arrived late.

III. Committee Updates

A. Nov Committee Updates

B. Academic

C. Finance

R. McGill Jr made a motion to approve Oct. financials.
Z. Heller seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Governance

JS discussed the potential board member. The Board will vote on the member during Executive Session.
JS discussed a few changes in our policies in the Bylaws. The Board Recruitment policy will be tabled for review.

J. Swayne made a motion to approve the complaint policy.
Z. Heller seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Swayne made a motion to approve the patent engagement policy.
D. Mack-Glasgow seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Executive Session

A. Executive Session

A. Edward discussed the applicant for board membership. The Board voted on the new applicant. A. Edward made a motion to vote on the new member it was 2nd by L. Stephenson; the new member was approved by the board.

V. Closing Items

A. Adjourn Meeting

A. Edwards made a motion to adjourn the meeting.
L. Stephenson seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
L. Stephenson