



# La Cima Elementary Charter School

## Minutes

### September Board Meeting

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**Date and Time**

Wednesday September 25, 2019 at 6:30 PM

**Location**

570 Hancock street, Brooklyn, NY 11233

**Trustees Present**

A. Edwards, J. Swayne, L. Stephenson, N. Yahya, R. McGill Jr, T. Mitchell, Z. Heller

**Trustees Absent**

D. Mack-Glasgow

**Trustees Arrived Late**

T. Mitchell

**Guests Present**

A. Hageb, G. Saint-Ange

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

A. Edwards called a meeting of the board of trustees of La Cima Elementary Charter School to order on Wednesday Sep 25, 2019 @ 6:40 PM at 570 Hancock street, Brooklyn, NY 11233.

**C. Approve Minutes**

A. Edwards made a motion to approve minutes from the August Board Meeting on 08-28-19 August Board Meeting on 08-28-19.

Z. Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Updates

### A. Board Chair Update

A. Edward discussed the events of the prior meeting and other topics

### B. Executive Director Update

G. Saint-Agnes discussed the updates on LaCima's improvements for 2019-2020 and having the Academic Notice of Deficiency removed due to the schools high academic growth. The feedback from the Authorizer was extremely positive.

G. Saint-Agnes discussed the changes in the school trip destination, which will be New Orleans.

G. Saint-Agnes also covered increase community visibility and changes to the Operational Team.

G. Saint-Agnes discussed the Student Enrollment activities, 2 student lost due to housing issues, we still have work to do to meet our student enrollment goals for 2019-2020.

LaCima met 95% of its staffing goals, we need to fill one 5th grade SpEd and one ELL/MLL Teacher position.

The Executive Director outlined two school events pending for all to attend.

T. Mitchell arrived late.

## III. Committee Updates

### A. Academic

N. Yaya discussed the academic updates regarding data driven approaches

### B. Finance- July and August Financial Snapshot

R. McGill discussed the financial snapshot and the changes due to increased teacher hires.

R. McGill Jr made a motion to approve the financial snapshot July and August.

Z. Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. McGill Jr made a motion to approve the 403b contribution to 3%.

A. Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Development

### D. Governance

J. Swayne discussed interviews pending for potential board members, job descriptions for the board and the matrix.

## IV. Closing Items

### A. Adjourn Meeting

A. Edwards made a motion to adjourn the meeting.

L. Stephenson seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:44 PM.

Respectfully Submitted,

L. Stephenson